



Work Health and Safety Statement of Commitment

The Parliamentary Workplace Support Service (PWSS) is committed to fostering a workplace culture that promotes the physical and psychological wellbeing of workers, including contractors and any other individuals whose health and/or safety could be at risk through our work.

Each of us has a role in creating and maintaining a healthy and safe work environment. This includes looking out for each other and ensuring that safety remains a core priority in all our activities. The PWSS upholds a zero-tolerance approach to any form of unacceptable workplace behaviour, including racism, bullying, harassment, incivility, workplace violence, discrimination, sexual harassment and corruption.

All levels from executive, managers, supervisors and workers need to actively participate in safety improvements and implementing the Work Health and Safety Management System (WHSMS) which outlines our policies, procedures, processes and resources necessary to identify, assess and control workplace hazards, ensure compliance with legal and regulatory requirements and to promote a safe working environment.

As part of our commitment, we engage in open, respectful, and constructive consultation on health and safety matters and acknowledge our shared duties under the *Work Health and Safety Act 2011*. The PWSS is dedicated to consulting, cooperating and coordinating our efforts to achieve positive health and safety outcomes for everyone in our workplace.

Together we will achieve this by:

- Providing safe systems of work through the development and implementation of an effective WHSMS;
- Identifying, assessing, and eliminating risks that have the potential to cause injury or illness as part of PWSS undertakings;
- Providing workers with information, training and supervision, in a manner that considers different communication needs;
- Consulting with PWSS workers and shared duty holders on health and safety matters to ensure all are involved in recognising, evaluating and controlling workplace risks;
- Promoting the reporting of incidents so that prompt and relevant action can be taken to manage the incident, prevent further incidents and provide support where required;
- Providing early intervention and return to work programs that facilitate safe and sustainable return to work for staff; and
- Promoting respect and courtesy in the workplace, taking action to prevent bullying and/or harassment, and appropriately responding to all allegations.

This Work Health and Safety Statement of Commitment will be reviewed every three years, or more often where required, to ensure it remains relevant and appropriate to the PWSS.

Leonie McGregor
Chief Executive Officer
20 November 2024